

# **Local Community Ward Forum Meetings: Structure and Process**

## Preparation

### MEETING 1

**Toolkit for CCCs:** Ward Profile, Mayor's Priorities Community Plan Priorities etc.

**Officer Invites:** Service Integration Teams

**Communications:** Residents invited  
**Neighbourhood Planning**

**Forums:** Liaise on issues/consultation

## Activities



### Agree Priorities

- Review ward level data/Mayor's Priorities/ Neighbourhood Agreements/ local issues (visual information: maps, photos, charts)
- Review local relevant Neighbourhood Planning arrangements
- Identify residents keen on advancing non-financial action
- Identify and rank ward priorities for PB
- Utilise existing Community Champions (e.g. Clean and Green)
- Existing public service routes (e.g. reporting lines, joint tasking)

## Next Steps

#### **COMMUNITY CHAMPION COORDINATORS:**

- \* Advance links with services to address issues
- \* Devise options for PB with services
- \* Engage ward's community in issue resolution

#### **RESIDENTS:**

- \* Address issue through community action

#### **LOCALISATION SERVICE:**

- \* Collate Borough-wide Ward Priorities

#### **SERVICE PROVIDERS:**

- \* Troubleshooting for CCCs, as required

### MEETING 2

**PB:** options for priorities led by CCCs and residents with services

**Communications:** Residents invited



### Commissioning Activities

- Purchase of Participatory Budgeting (PB) options
- Community Offer to address local issues
- Non-purchased PB options advanced though non-financial solutions

#### **COMMUNITY CHAMPION COORDINATORS:**

- \* Coordinate next steps of PB
- \* Foster local activism to address non-PB issues
- \* Building networks with Borough-wide CCCs to share best practice and joint problem solve

#### **RESIDENTS:**

- \* Delivering commitments as part of Community Offer

#### **SERVICE PROVIDERS:**

- \* Troubleshooting for CCCs, as required

### MEETING 3

**PB:** Evaluation of impact by CCCs

**Communications:** Residents invited



### Measuring Outcomes

- Review progress: Participatory Budgeting and Community Offer
- Neighbourhood Agreements
- Continue raising local public service issues
- Focus for next year's cycle of the Forum, successes and lesson's learned

#### **COMMUNITY CHAMPION COORDINATORS:**

- \* Evaluation of yearly LWF activities with Localisation Service
- \* Continue reviewing progress meeting priorities through PB and Community Offer
- \* Continue raising local public service issues
- \* Engage ward's community in issue resolution

#### **RESIDENTS:**

- \* Delivering commitments as part of Community Offer

#### **SERVICE PROVIDERS:**

- \* Troubleshooting for CCCs, as required

## Preparation

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## Next Steps

### COMMUNITY CHAMPION COORDINATORS:

- \* Advance links with services to address issues
- \* Devise options for PB with services
- \* Engage ward's community in issue resolution

### RESIDENTS:

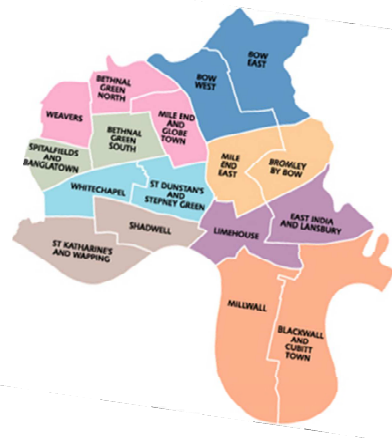
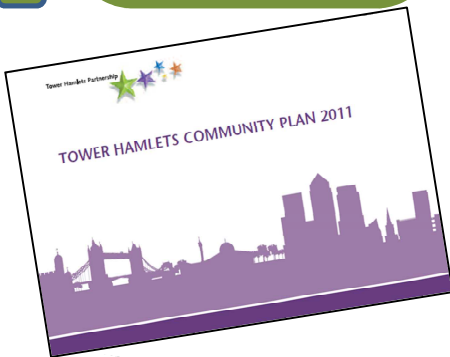
- \* Address issue through community action

### LOCALISATION SERVICE:

- \* Collate Borough-wide Ward Priorities

### SERVICE PROVIDERS:

- \* Trouble shooting for CCCs, as required



## Preparation

**PB:** options for priorities created by CCCs with services  
**Communications:**  
 Residents invited

## Activities

### Commissioning Activities



- Purchase of Participatory Budgeting (PB) options
- Community Offer to address local issues
- Non-purchased PB options advanced though non-financial solutions

## Next Steps

**COMMUNITY CHAMPION COORDINATORS:**

- \* Coordinate next steps of PB
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**RESIDENTS:**

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**SERVICE PROVIDERS:**

- \* Troubleshooting for CCCs, as required

**Handy Person Service**

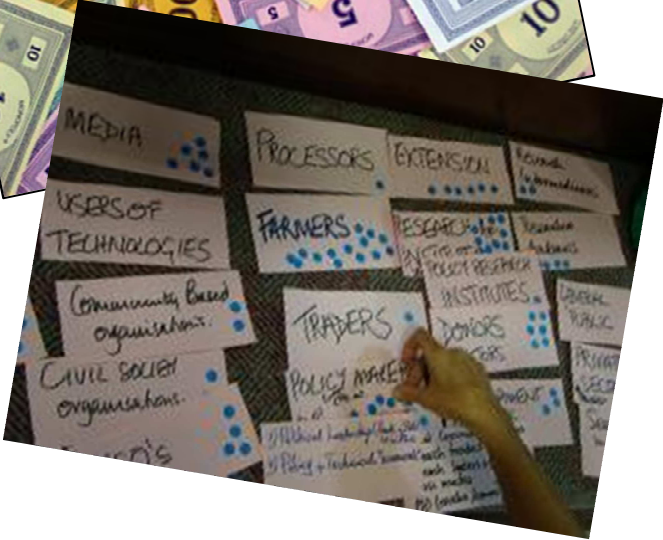
Option 1: Receive 200 hours of the use of a handy person = **£10K**  
 Option 2: Receive 100 hours of the use of a handy person and resident volunteers = **£5K**  
 Option 3: Receive support of resident volunteers = **NO COST**

**Clean-up**

Option 1: Clean up area with resources and labour costs = **£1500**  
 Option 2: Clean up area with resources and ½ labour and ½ resident volunteers = **£1000**  
 Option 3: Clean up area with volunteers = **£500**

**Bulb Planting**


Option 1: Plant 1000 bulbs with labour costs = **£1000**  
 Option 2: Plant 1000 bulbs with ½ labour and ½ resident vols = **£500**  
 Option 3: Plant 1000 bulbs by volunteers = **£200**



Preparation

**PB:** Evaluation of impact by CCCs  
**Communications:** Residents invited

Activities



**Measuring Outcomes**

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- Continue raising local public service issues
- Focus for next year's cycle of the Forum, successes and lesson's learned

Next Steps

**COMMUNITY CHAMPION COORDINATORS:**

- \* Evaluation of yearly LWF activities with Localisation Service
- \* Continue reviewing progress meeting priorities through PB and Community Offer
- \* Continue escalating local public service issues
- \* Engage ward's community in issue resolution

**RESIDENTS:**

- \* Continue delivering commitments as part of Community Offer

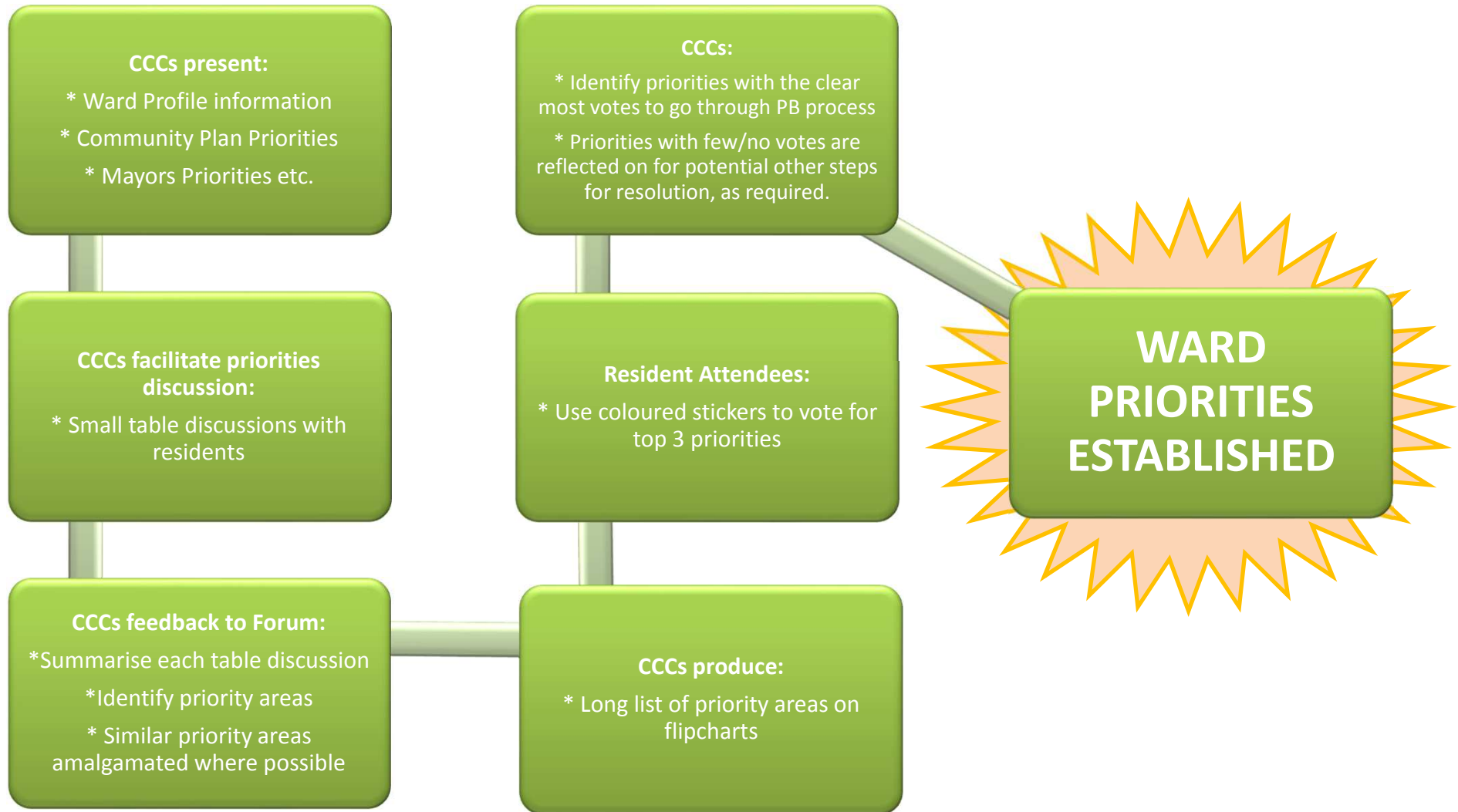
**SERVICE PROVIDERS:**

- \* Troubleshooting for CCCs, as required

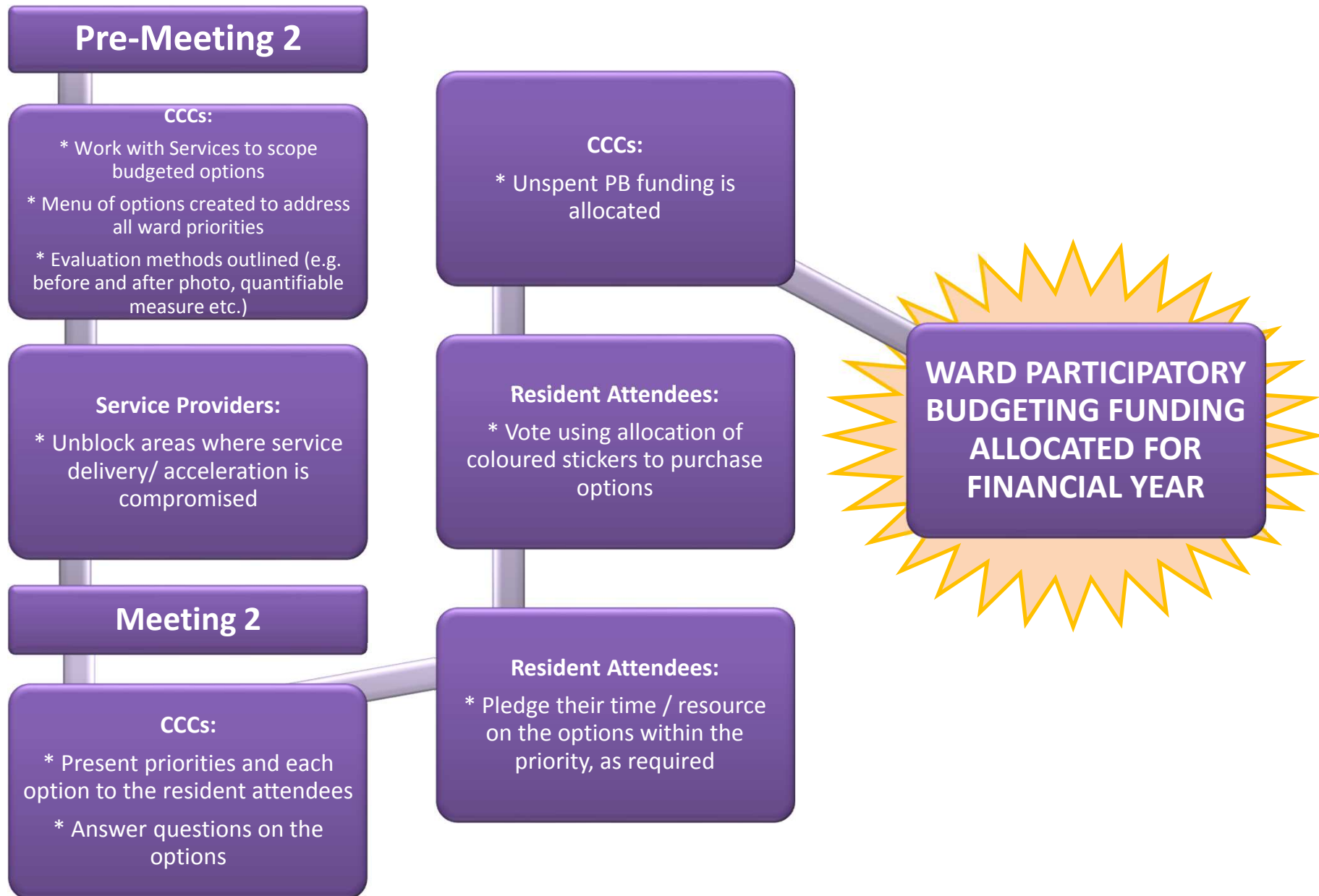


# Participatory Budgeting: Process

## Participatory Budgeting Process: Meeting 1

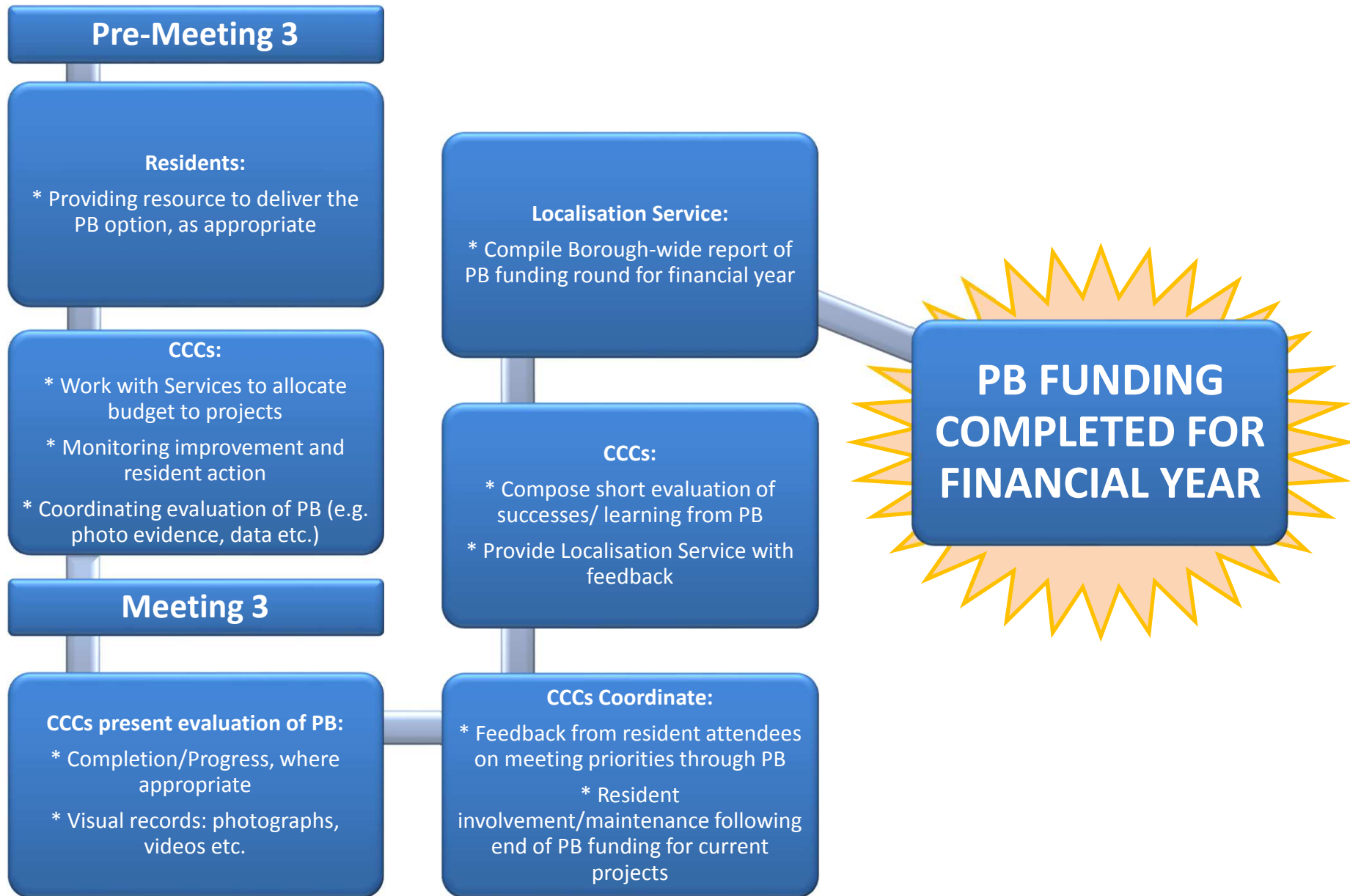


## Participatory Budgeting Process: Pre-Meeting 2 and Meeting 2





## Participatory Budgeting Process: Pre-Meeting 3 and Meeting 3



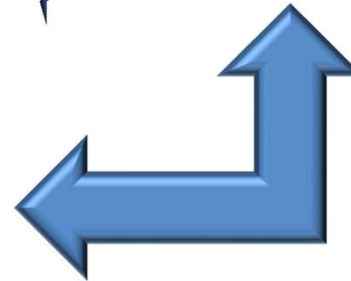
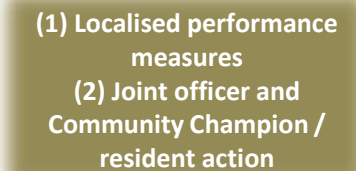
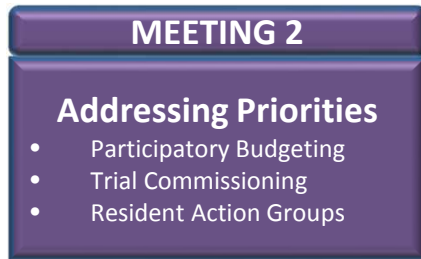
**Local Community Ward  
Forum & Partnership  
Structures Relationship**

# Local Community Ward Forums and The Partnership Structures

## Local Community Ward Forums

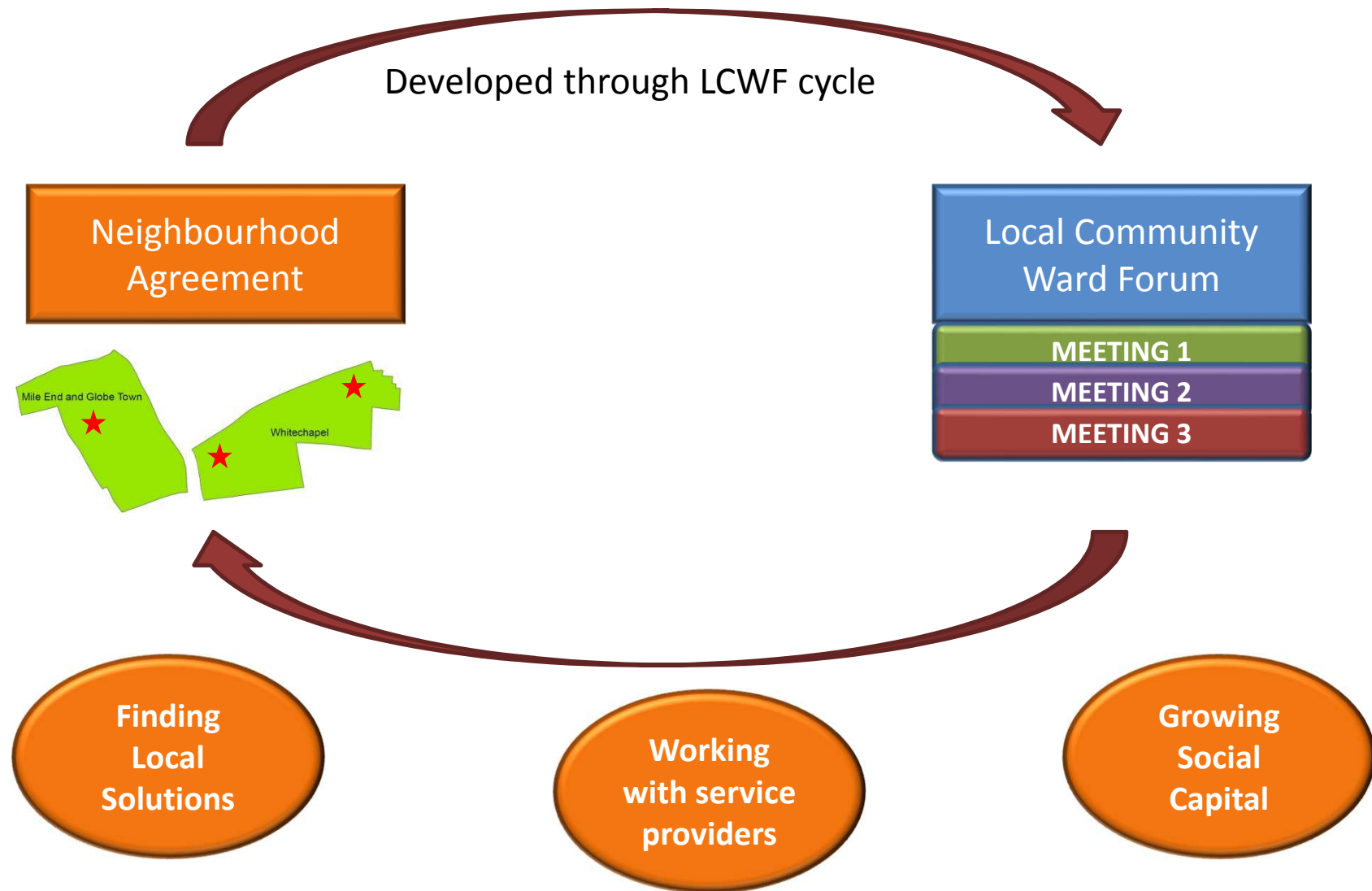


## Strategic Commissioning



# Neighbourhood Agreements

# Neighbourhood Agreements and Local Community Ward Forums



# Leopold Wingmore Gascoigne Neighbourhood Agreement

Refurbished  
Hut



Safe  
Playground



Greening  
Project



# Leopold Wingmore Gascoigne Neighbourhood Agreement

Service  
Provision



Community  
Cohesion



Finding  
Local  
Solutions

Working  
with service  
providers

Growing  
Social  
Capital

# **The Mayor's Community Champions Programme**



## The Mayor's Community Champions

- Programme under Mayor's Community Champions branding
- Coherent framework supporting service acceleration
- Meeting the priorities of Local Community Ward Forums
- Pool learning, experience and resources
- E.g.:

Clean and Green – Monitoring and Inspections

Adult Social Care – Co-commissioning and health champions

Capital Assets – Resident management of community assets

Open spaces - Managing soft works

Financial - Money Matters Month



The Mayor's Community  
**CHAMPIONS**  
tower hamlets volunteers